

S.K.H. Holy Trinity Church Secondary School

Guidelines on Application for Discretionary Places Allocation of S.1

Our school was founded by the S.K.H. Holy Trinity Cathedral in 1978 and is a government subsidized school. Currently we have 24 classes. Our school mainly uses Chinese as the medium of instructions in the junior forms but also uses English for learning selected classes and subjects to cater for students' needs. Our school offers the new senior secondary curriculum and students are able to complete six years of education. Our school offers four S1 classes in 2023-2024.

Our school aims to:

1. Enhance students' learning motivation and efficacy through Self-Regulatory Learning, Peer Learning, Special Support Programs, Tailored Curriculum and Talks by the Principal;
2. Cultivate a reading culture to help students consolidate their academic knowledge and broaden their knowledge horizon;
3. Focus on English learning and teaching. We have four Native English Speaking Teachers at our school;
4. Organise an array of co-curricular activities to be held regularly during lunch time and after school to increase students' interest in learning;
5. Strengthen students' support network and foster a healthy culture based on Christian values. Our school has won the honour of "Caring Campus" for many years.
6. Encourage students to excel themselves in extra-curricular activities;
7. Foster students' growth with Christian values.

Details of our school discretionary places allocation application:

1. Criteria for Selection
 1. Academic results (School results, rank order list) 50%
 2. Performance in the Interview (Appearance, conduct, E.Q., Communication skills, Language skills, Creativity, Leadership) 20%
 3. Conduct 20%
 4. Non-academic performance (Extra-curricular Activities, Prizes, Service) 10%

Selection will be based on the information submitted by the applicants and the performance in the interview.

**If the interview was to be cancelled due to unforeseen factors such as the pandemic situation, the selection criteria might be changed and announcements will be made in due course.

2. Number of Discretionary Places for S1: 40

3. Procedure

1. Applications are open from 3/1/2023 (Tuesday) to 17/1/2023 (Tuesday). Application forms can be obtained through the following means:
 - 1.1 In person at our school (G/F or 1/F Office)
 - 1.2 Download the form at our school website: www.skhhtcss.edu.hk
 - 1.3 By mail. Please enclose an envelope with postage (\$2.2) with name and address

2. All completed application form, with related attachments, must be submitted in person or by registered mail (deadline according to postal stamp date) to our school on or before 4:30 p.m. on 17/1/2023 (Tuesday). For parents registered as SSPA e-Platform users and bound their account with “iAM Smart+”, apart from the paper Application Form, they may also choose to submit Discretionary Place applications via the SSPA e-Platform. The school cannot process late applications.
3. You may submit the application in the following time slot: 9a.m. to 4:30 p.m. (Monday to Friday) and 9a.m. to 1p.m. (Saturday)
4. Notification for Interview: You will be notified about the interview details by March 2023. All applicants will be allocated a time slot for interview.
5. Date of the interview: 11/3/2023 (Saturday) (Tentative)

**Please check the school website for announcements on contingency measures, such as cancellation or rescheduling of the interview

6. Announcement of Results

According to the EDB guideline, our school will notify successful DP applicants on 31/3/2023 (Friday) through telephone calls and mail. The notifications from participating secondary schools to parents are not an official release of allocation results, and parents are not required to complete the registration procedures with the schools concerned at once.

For unsuccessful DP applicants, the school will not notify them of the results. Parents **Do NOT** need to call the school for the results.

The official release of SSPA results will be made on 11 July 2023.

4. Personal Data Collection Statement

The personal data provided through this application will only be used for the admission process this year. The data may be disclosed to the Education Bureau authorized to process personal data for allocation / placement and other education-related purposes. After the release of SSPA results, the data will be completely destroyed within a year. The applicant is responsible for providing correct and up-to-date information to the School. In case of any changes to the information in the application forms, the applicant must contact the School as soon as possible.

The applicant has a right under Section 18 and 22 of the Personal Data (Privacy) Ordinance (Cap 486) to request access to and correction of personal data. For access to and correction of personal data submitted, please submit the application to the school in writing.

5. Our school information

Supervisor: Rev. Lee Kwok Kuen
Address: 2 Hau Man Street, Homantin.
Fax: 2762 1157

Principal: Ms Chan Shin Kwan
Telephone: 2714 4137
School website: www.skhhtcss.edu.hk